Research for Doctoral Dissertation (GMS 7980) Contract  
PhD in Medical Sciences, Health Outcomes & Biomedical Informatics

<table>
<thead>
<tr>
<th>Student Name: _______________________________</th>
<th>Today’s Date: <strong>/</strong>/__</th>
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<tbody>
<tr>
<td>Course: GMS 7980</td>
<td>Semester: _____________</td>
</tr>
<tr>
<td>Requested # of Credits: _____</td>
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**Detailed Plan and Deliverable(s):** (e.g. sections or chapters that will be completed by the end of the proposed semester. *Students must attach a detailed description.*)

_________________________________________________________________________________________________________________
_________________________________________________________________________________________________________________

**NOTE:** If you are requesting to receive credit for preparing a paper, you must be the first author.

**Complete and initial:**

- [ ] No part of this research has been previously submitted for credit.

I will meet with my Research Mentor ________ times per month to review my progress.

I plan to spend ___________ hours per week engaged in this research.

**Total number of credits during proposed semester:** _____

**Other courses will be enrolled in:** __________________________________________________________

_________________________________________________________________________________________________________________

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<tr>
<th>Student Name</th>
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<tbody>
<tr>
<td>Research Mentor Name</td>
<td>Signature</td>
<td>Date</td>
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<tr>
<td>Education Director Name</td>
<td>Signature</td>
<td>Date</td>
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Approved by Education Committee on: __/__/__   Credits Approved: _____

Registered by: _______________________________   Date: __/__/__

**Guidelines for Research for Doctoral Dissertation**

- At least 13 hours of face-to-face time with the student’s Research Mentor/Supervisory Committee Chair is required each semester the student is registered for GMS 7980.

- Preparation of the entire dissertation is expected to be 12 credits. Contracts prepared for parts of the work should ensure the number of credits each semester is proportional to the deliverables anticipated over that semester.

- Students will not receive credit until the deliverable is completed. If deliverables are not completed at the end of the semester, students will receive an Incomplete (“I”), which will be changed once the work has been completed.

- Credit cannot be given for the same work or part of the same work more than once. Students should be as detailed as possible in describing their research plan and deliverables for each semester.

- Students can request the number of credits on the form, but it is up to the Education Committee to determine the final number of credits to be awarded for the proposed deliverables. Students or Research Mentors can challenge credits.

- Section numbers will be created to designate the Research Mentor/Supervisory Committee Chair.

- Final approval of this Contract resides with the Education Committee.