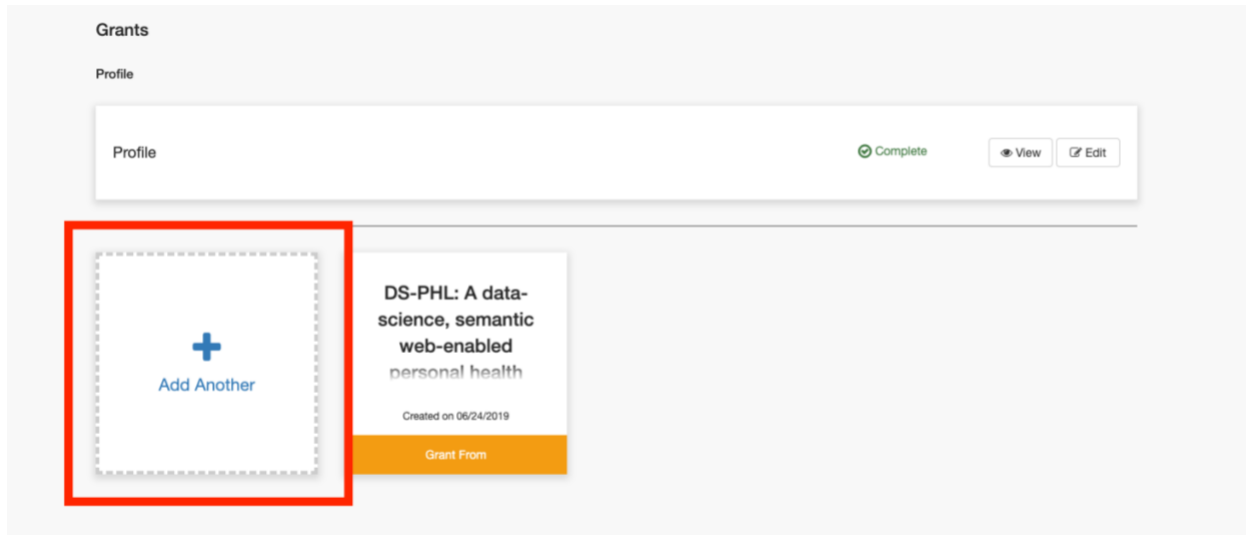
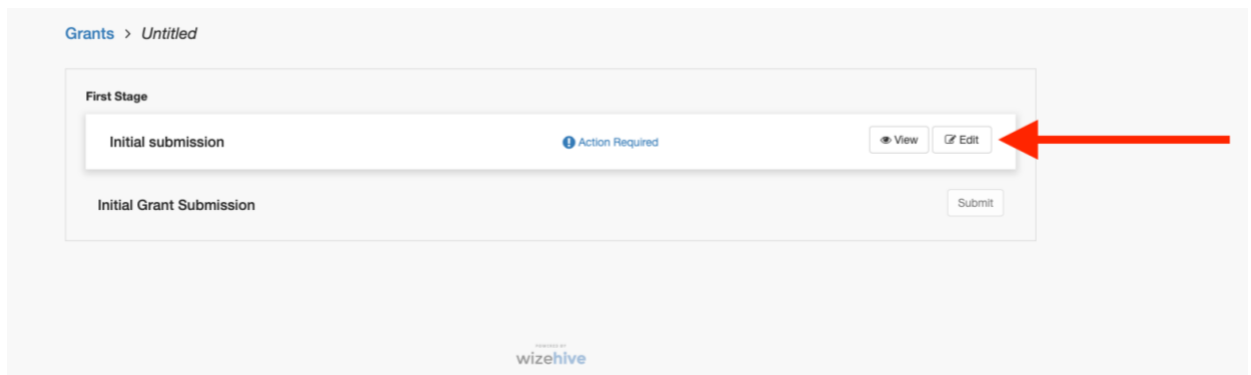


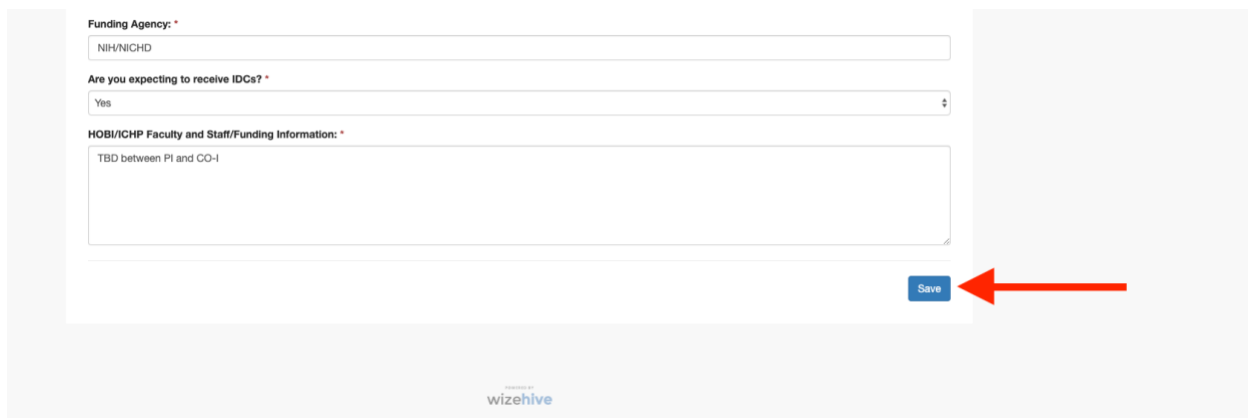
1. Click 'Add Another' to start the Initial Submission



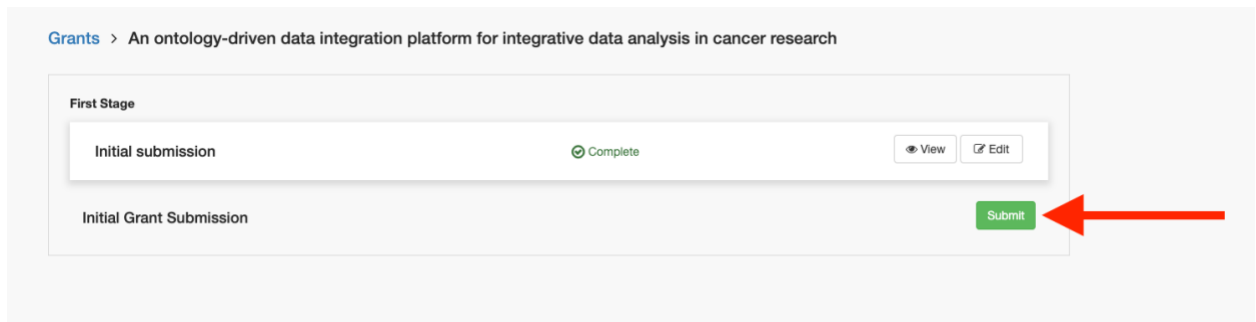
2. Click the 'Edit Button'



3. Complete the form and click 'Save'

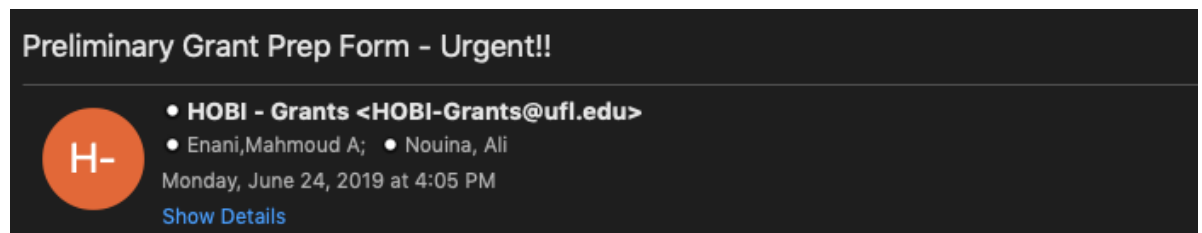


4. Click 'Submit' to submit the Initial Application



5. Depending on Due Date:

- a. If the grant due date is less than 21 days, follow the instructions received via email to complete additional information and upload the necessary documents.



Hi, Mahmoud

You have submitted an application with a due date occurs less than 21 day from today.  
Please contact .....

PI's Name: Mahmoud Enani  
Proposal Title: An Enhanced home Visitation Program to Prevent Early Childhood Obesity in At-Risk Families  
Agency/Sponsor:  
Due Date: 2019-06-05

To access your application submission, click [here](#)


To access your DropBox Submission Folder, click [here](#)



- b. If the grant due date is greater than 21 days, your submission will be sent to your division lead for review. Upon approval, you will receive an email with next steps.

**Preliminary Grant Prep Form**

**H** • **HOBIGrants**  
• Enani, Mahmoud A  
Monday, June 24, 2019 at 3:01 PM  
[Show Details](#)

 **grants-deadlines.ics**  
5.1 KB

[Download All](#) [Preview All](#)

Hi Mahmoud

Thank you for your grant prep form!

Please note the following target dates for the submission timeline:

Grants-Fiscal Planning Meeting deadline: **07/10/2019**

Final Docs Needing Review and Budget to Grants Team: **07/15/2019**

Final Docs to Grants Team: **07/22/2019**

Grants Team to upload final docs by: **07/24/2019**

Due to DSP: **07/29/2019**

[DropBox link](#)

[Grant application link](#)

Please let us know if you need any assistance!

Thank you,


Jamie & Brett

6. Complete the Full Grant Submission Form
  - a. Navigate to the Grant Submission Portal (link found in follow up emails or on the HOBIG website)
  - b. Click on your submission

Grants

Profile

Profile Complete View Edit

 **Add Another**

<p>An ontology-driven data integration platform for integrative data</p> <p>Created on 06/24/2019</p> <p>Grant From</p>	<p>An Enhanced home Visitation Program to Prevent Early Childhood Obesity in</p> <p>Created on 06/24/2019</p> <p>Grant From</p>	<p>DS-PHL: A data-science, semantic web-enabled personal health</p> <p>Created on 06/24/2019</p> <p>Grant From</p>
---	---	--

c. Click on 'Open'

Grants > An Enhanced home Visitation Program to Prevent Early Childhood Obesity in At-Risk Families

**Grant From**

Complete Form	ⓘ Action Required	Open >
Grant From Submission		Submit

**First Stage**

Initial submission	View	Edit
Initial Grant Submission		✓ This has been submitted.

7. Click 'Edit'

Grants > An Enhanced home Visitation Program to Prevent Early Childhood Obesity in At-Risk Families > Complete Form Listing

**You must Submit from the main page**

You have reached your limit of 1 listing.

Export .CSV | Add New Item

Name
12730733

Draft | View | Edit

8. Save the form

**Budget: \***

+ Select a file | Screen Shot 2019-04-23 at 4.05.26 PM.png

**Justification: \***

+ Select a file | Screen Shot 2019-06-24 at 4.11.49 PM.png

**Scope of work: \***

+ Select a file | Screen Shot 2019-06-24 at 4.28.38 PM.png

**DropBox link:**

https://db.tt/ntxjALnV2y

Delete | Save Draft | Save

9. Return to the Main Screen to submit your edits

Grants > **An Enhanced home Visitation Program to Prevent Early Childhood Obesity in At-Risk Families** Complete Form Listing

**You must Submit from the main page**

You have reached your limit of 1 listing.

Export .CSV Add New Item

Name  
12730733 View Edit

10. Submit the Complete Grant Form

Grants > An Enhanced home Visitation Program to Prevent Early Childhood Obesity in At-Risk Families

Grant From

Complete Form Complete Open >

Grant From Submission Submit

First Stage

Initial submission View Edit

Initial Grant Submission This has been submitted.

11. Make Grant Edits (Optional)

a. Select your Grant Proposal

Grants

Profile

Profile Complete View Edit

Add Another

An ontology-driven data integration platform for integrative data  
Created on 06/24/2019  
Grant From


**An Enhanced home Visitation Program to Prevent Early Childhood Obesity in**  
Created on 06/24/2019  
Grant From

DS-PHL: A data-science, semantic web-enabled personal health  
Created on 06/24/2019  
Grant From

b. Click 'Open' under "Grant Preparation Form – Edit"

Grants > An Enhanced home Visitation Program to Prevent Early Childhood Obesity in At-Risk Families

**Grants Preparation Form - Edit**

Grants Preparation Form - Edit Action Required  [Open >](#)

Grant Edit Submission [Confirm](#)

**Grant From**

Complete Form [Open >](#)

Grant From Submission ✓ This has been submitted.

**First Stage**

Initial submission [View](#) [Edit](#)

Initial Grant Submission ✓ This has been submitted.


c. Click 'Edit'


Grants > An Enhanced home Visitation Program to Prevent Early Childhood Obesity in At-Risk Families > Grants Preparation Form - Edit Listing


You need to have a minimum of 1 item in this list in order to submit your entry. [Export .CSV](#) [+ Add New Item](#)


Name
12731051 <span>Draft</span> <a href="#">View</a> <a href="#">Edit</a> 

d. Save your changes

**Budget:** [+ Select a file](#)  

**Justification:** [+ Select a file](#)  

**Scope of work:** [+ Select a file](#)  

[Delete](#) | [Save Draft](#) [Save](#) 

- e. Navigate back to the Main Screen to submit the edited application

Grants > An Enhanced home Visitation Program to Prevent Early Childhood Obesity in At-Risk Families > Grants Preparation Form - Edit Listing

You need to have a minimum of 1 item in this list in order to submit your entry.

Export .CSV + Add New Item

Name
12731051

View Edit

- f. Click 'Confirm' to submit your edits

Grants > An Enhanced home Visitation Program to Prevent Early Childhood Obesity in At-Risk Families

Grants Preparation Form - Edit

Grants Preparation Form - Edit Complete Open >

Grant Edit Submission Confirm

Grant From

Complete Form Open >

Grant From Submission This has been submitted.

First Stage

Initial submission View Edit

Initial Grant Submission This has been submitted.